

New Mexico Universal Service Fund 2017 Remittance Worksheet Instruction Package

I. Filing Requirements and General Instructions

A. Introduction

The New Mexico Universal Service Fund (NMUSF) is a multi-million dollar fund created pursuant to the provisions of the Rural Telecommunications Act, NMSA 1978, §§ 63-9H-1, et seq. (2005). The Fund must operate in a manner that is equitable and nondiscriminatory in its collection and distribution of funds, and must provide a specific, predictable and sufficient support mechanism that reduces intrastate switched access charges to interstate switched access charge levels in a revenue-neutral manner and ensures universal service in the State. (NMSA 1978, § 63-9H-6.C.)

By New Mexico state statute and regulation, local exchange carriers (LECs), including Competitive Local Exchange Carriers (CLECs), are to begin the reduction of intrastate access charges to interstate levels commencing April 1, 2006, and may increase local residential and business exchange rates to benchmark levels in order to help offset revenues lost as a result of the required access charge reductions. In addition, LECs that are eligible telecommunications carriers (ETCs) may be reimbursed for the remainder of their access charge revenue loss by receiving payments from the Fund.

On December 14, 2016, the New Mexico Public Regulation Commission (NMPRC) issued an order under Case No. 15-00242-UT establishing the assessment rate for providers of wire-line and wireless telecommunications services in New Mexico at 5.03% (.0503) of intrastate retail revenues, effective January 1, 2017. All carriers generating intrastate revenue are required to contribute to the Fund. For reporting purposes the 5.03% surcharge will apply to January 2017 revenues and subsequent months.

B. Who Must File

Every telecommunications carrier, telecommunications public utility and wireless telecommunications service provider that provides intrastate telecommunications services in the state of New Mexico must contribute to the NMUSF. Although carriers are authorized to collect assessments from customers via a clearly marked pass-through surcharge on customer bills, they are not required to do so. Companies cannot assess customers a rate higher than that approved by the NMPRC for the current year.

If your company has recently started operations in New Mexico, you are required to complete and submit **Attachment C, “Company Tax ID and ‘Start of Business’ Information”** form.

C. When and Where to File

The current NMUSF contribution period will include intrastate retail revenues earned between January 1, 2017 and December 31, 2017. While most carriers generally choose to file monthly Carrier Remittance Worksheets and remit monthly assessments due, carriers may also elect to file and remit on a quarterly basis. **However, all carriers must file monthly for the first**

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quarter due to the surcharge rate change in February. Quarterly filing may resume for the second quarter. When filing on a quarterly basis, revenue will be projected and reports and remittances are due when the first monthly report would normally be due.

Online worksheet submission and remittances must be received by the NMUSF Administrator, Solix Inc., on or before the 15th day of the month (with exceptions as noted) in accordance with the due dates listed in **Attachment A**.

Worksheet Submission: Carriers are required to file online. However, email/send the voucher generated and a copy of check or EFT confirmation to:	NMUSF@Solixinc.com / NMUSF Administration Solix, Inc. P O Box 685 30 Lanidex Plaza West. Parsippany, NJ 07054
Payment Submission:	See Attachment D for Submission of Payment Instructions

D. Compliance

Carriers that do not comply with state rules by filing reports and remitting payments according to the schedule established by the Administrator will be identified and reported to the NMPRC. If the Administrator determines that a carrier’s total cumulative estimated quarterly revenues represented less than 85% of the carrier’s actual annual revenues, the Administrator may, at its discretion, require the carrier to file subsequent reports on a monthly basis.

If revised monthly/quarterly results indicate that a carrier has overpaid into the Fund and the over-payments cannot be adjusted on the carrier’s next monthly remittance due to the extent of the overpayment, the Administrator will report such instances to the Commission in order to determine whether consumers may have been over-charged the NMUSF flow-through fee.

II. Line-by-Line Instructions for Completion of the NMUSF Worksheet

Filing Identification Information

The following blocks are located in the top margin of the worksheet. Fill in the information as follows:

Block A - Company Code

The company code, supplied by Solix, starts with “NM” followed by six digits. Solix will assign a unique Company Code for each legal entity. Companies owning separate legal entities and separate lines of business (e.g. a local exchange entity and a wireless entity), a separate

worksheet must be filed for each entity. Once Solix has assigned a unique Company Code to your company, all future correspondence must reference this code.

IMPORTANT NOTE: All correspondence from your company, including remittance checks,

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Electronic Fund Transfers, Emails, etc. MUST reference your unique Company Code. This is especially important with regard to remittances as payments are applied to carrier accounts based on the Company Code.

Block B - Submission Date

The Submission Date is the date the worksheet is being filed online.

Block C – NMUSF Flow Through Revenues

The NMUSF Flow Through Revenues are the fund assessments passed on to your customers via an explicit charge on monthly bills and subsequently collected along with customer payments for other monthly charges. Customers receiving the flow through charge on their bills are identified per the following guidelines:

Wireline customers who have not been identified as exempt from receiving the flow through charge based on NMSA 1978, Section 63-9H-6; 17.11.10 NMAC can allowably be billed for flow through charges on their monthly bills for bills on account associated with NPA/NNX (Area Code/Exchange) assigned to the state of NM.

Wireless customers who have not been identified as exempt from receiving the flow through charge can allowably be billed for flow through charges on their monthly bill as long as the customer's Primary Place of Use (PPU), defined by the customer's basic local calling area, falls within the state of NM. This approach is consistent with New Mexico Tax Code.

The figure reported in Block C should be the total amount of NMUSF Flow Through Revenues billed to customers during the data month for which the Carrier Remittance Worksheet (CRW) was generated.

***Carriers should not add Flow Through Revenue into the assessable revenue calculation in Section 2 of the worksheet. Flow Through Revenue should be reported separately in Block C. A carrier collecting Flow Through Revenue in its rate structure must first deduct the Flow Through Revenue from its intrastate revenues and enter the Flow Through amount in Block C. A carrier is authorized but not mandated to collect Flow Through Revenue from its customers.**

Block D – Safe Harbor Provision

Wireless providers should report all retail revenue billed to their customers, including roaming, and then apply the current Default Safe Harbor Percentage (set at 62.9% effective June 21, 2006 to be applied to reported revenues starting October 1, 2006). Carriers that have received approval from the FCC to use a company specific separations formula should report revenues to the NMUSF Administrator in a manner consistent with its reporting to the Universal Service Administrative Company (USAC). This alternate separations formula must be supported with documentation substantiating the FCC's approval of the formula. All carriers must report their revenues in the same manner used for reporting to USAC.

Wireless providers only: Indicate in Block D if the Safe Harbor Default Percentage was applied to calculate Intrastate revenue by circling YES or NO. If "YES", indicate the percentage used (FCC Default or approved company-specific rate).

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Block E – Revenue Data Month(s)

The Revenue Data Month indicates the month(s) and year that corresponds to the revenue data being reported. Circle all that apply. Please see **Attachment A** for 2016 “NMUSF Reporting Schedule”.

Block F – Original or Revision

Carriers should indicate if this is the initial (original) submission of a revenue data period or if the worksheet contains a revenue data period revision. “Revision” should only be indicated when filing a correction or adjustment to a previously filed data period.

Filing Revisions:

Revisions may be used for correction of revenues previously reported in error. When filing a revision, follow these same instructions. Revisions must be made to data periods they were originally filed. **Provide actual revised revenue amounts, not the difference between the original and revised reports.**

Annual True-ups:

With implementation of online reporting that began in 2012, carriers may revise worksheets at any time. Follow the instructions above for “Filing Revisions”.

Section 1 – Carrier Identification

Line 1 - Company Name:

Enter the carrier name that identifies the filing entity and/or any “doing business as” (d/b/a) names if applicable.

Line 1a – Complete Mailing Address:

Enter the complete mailing address of the corporate headquarters of the carrier including street address, city, state, zip, suite numbers, floor, etc.

Line 1b - Telephone:

Enter telephone number and **e-mail** address for the contact at the company headquarters.

Line 2 – Primary Communications Business

Please circle the category that best describes the carrier’s principal business activity. Place an “X” on any category that represents additional lines of business being reported in the worksheet.

- LEC – Local Exchange Carrier – provider of franchised local exchange service.
- IXC – Interexchange Carrier (if applicable).
- CAP – Competitive Access Provider – competes with incumbent local exchange carrier to provide services that link customers with interexchange facilities, local exchange networks or other customers.
- CLEC – Competitive Local Exchange Carrier.
- CEL – Telephone, Wireless PC and Mobile Radio Service providers.
- OSP – Operator Service Providers – Companies other than LECs that provide services to customers needing assistance of an operator such as to complete away from home calls or calls using alternate billing arrangements. These companies typically employ

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operators as well as credit and cash card technologies to complete calls.

- PAY – Pay Telephone – Provides customers with access to telephone networks through pay telephone equipment.
- PAG – Paging Services
- PCS – Personal Communications Services
- RSLR – Reseller
- VoIP – Voice over Internet Protocol
- OTHER – Check other if none of the above categories describes the carrier. Please explain as indicated.

Line 3 – Parent Company

Enter the name of the holding company or controlling company, if any.

Line 3a – Complete Mailing Address

Enter the complete mailing address of the parent company of the carrier including street address, city, state, zip, suite numbers, floor, etc.

Line 3B – Telephone

Enter telephone number and **e-mail** address for the contact at the parent company headquarters.

Section 2 – Intrastate Retail Revenue Data – BILLED DURING THE MONTH BEING REPORTED

Revenues entered here should be for the revenue data period indicated in Block E of the worksheet. These revenues should correspond to the official accounting records of the company, except when using estimated numbers to be reconciled to actual revenue at the end of the funding period. Carriers collecting the Flow Through Revenue in its rate structure must deduct the Flow Through Revenue from its intrastate retail revenues. **All companies will report revenues on a gross basis (before deducting uncollectibles), but may list uncollectible revenue separately on Line 15. Carriers will only be assessed on net revenues.**

Wholesale revenues are derived from selling services, unbundled local access services, and access for providing long distance services to another carrier. For wireless carriers, wholesale revenues include revenues derived by selling access to its network or use of its towers to another wireless carrier. A wholesale carrier does not report to the NMUSF revenues generated from selling services to another carrier. Services purchased for internal use and not resold to end user customers are considered retail revenues to the wholesale company and should be reported for NMUSF assessment purposes.

Resale revenues are derived when a carrier purchases a service from another carrier and resells that service to end user (retail) customers. Companies purchasing services from another carrier and reselling these services to end user customers must report to the NMUSF the intrastate revenues derived from reselling these services to customers. Companies purchasing services for resale to end users may only assess the NMUSF surcharge on its own intrastate retail revenues collected from end users.

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Retail revenues are derived from service to an end user, not to a reseller, CLEC or other carrier. Retail revenues exclude revenues from wholesale services, unbundled local access services and access from providing long distance service.

Retail revenues include, but are not limited to, revenues from the following types of services and charges, and as defined by the FCC:

- Intrastate local service, intrastate vertical services, intrastate private line service, coin service, directory assistance, directory listings, mobile service billed to end users, special access service billed to end users.
- Long distance service, inter-city special access billed to end-users.
- Wireless providers should report all retail revenue billed to their customers, including roaming, and then apply the current Default Safe Harbor Percentage (on June 21, 2006 this figure decreased from 71.5% to 62.9% of total wireless end-user telecommunications retail revenue) or a FCC pre-approved percentage as described in Block D instructions above. This change became effective October 1, 2006.
- Pre-paid toll card revenues are assessable if the point of sale is in New Mexico. The card's sponsor is responsible for determining the intrastate revenues derived from intrastate usage. This classification may be made using actual originating and terminating minutes or be based on a study. The company should be able to support how it separates and classifies the percentage of New Mexico intrastate-only calls and associated NMUSF assessable revenues from the total calls and revenues derived from the calling cards sold in New Mexico.
- Miscellaneous charges including: late payment charges billed to customers, customer fees, non-recurring and installation.

Retail revenues DO NOT include revenues derived from these services and charges:

- Franchise tax pass-on charges.
- Local, state, and federal taxes.
- Interstate long distance and interstate special access services.
- Private Payphone Coinbox Collections
- Federal USF payments
- Support payments from NMUSF
- NMUSF Flow Through Revenues

Additional definitions to determine reportable revenues:

- The local calling area takes precedence over the state and interstate jurisdictions. For LECs, revenues derived from calls between New Mexico and another state within the LEC's local calling area is considered local and should be included.
- Revenues from long distance and special access services are considered to be intrastate revenues when both parties to the call are within the same state, regardless

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of the routing or servicing of the call. Thus, a Santa Fe to Albuquerque call routed through Phoenix is an intrastate call.

- For Cellular companies, revenues derived from a retail sale involving the use of or furnishing of a mobile phone, cellular phone or other similar service shall be considered to have been consummated at the billing address of the subscriber as it appears in the retailer's records.

Revenues in this section should be reported in dollars and cents rounded to two decimal places using half rounding. For example: \$488.885 would be rounded to \$488.89 and \$488.884 would be rounded to \$488.88.

Line 4 - Local Exchange Service

Includes basic monthly charges, extended area service charges, local measured service usage and location charges for 'mileage bands'. (Do not include the federal subscriber line charge.) SLC's imposed in lieu of basic exchange increases in implanting the NMUSF are intrastate revenue.

Line 5 - Local Private Line

Includes revenues from providing local services that involve dedicated circuits, private switching arrangements and/or predefined transmission paths.

Line 6 - Wireless/Paging/PCS/Mobile Monthly Charges

Monthly charges include all retail revenue billed to their customers multiplied by the current FCC Default Safe Harbor Percentage (62.9% for cellular/wireless, and 99% or 88% for Specialized Mobile Radio (SMR) or paging services, respectively), or an FCC approved company-specific percentage for intrastate revenues.

Line 7 - Prepaid Wireless Revenue

Includes revenue generated from the sale of prepaid wireless minutes, where point of sale is within New Mexico.

Line 8 - Intrastate Switched Toll

Includes revenue for calls outside local calling area but within the state of New Mexico.

Line 9 - Toll Private Line

Includes revenues from providing intrastate dedicated circuits, private-switching arrangements and/ or predefined transmission paths that extend beyond the basic service area.

Line 10 - Alternative Access & Directory

Includes calling card and credit card revenues, person-to-person call revenues, and calls with alternative billing arrangements such as third number billing and collect calls. Includes all other local service revenues, including revenues for competitive access providers and revenues from directory services such as listings, non-published numbers, classifieds and sales of directory.

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Line 11 - Pay Telephone

Includes revenues derived from public and semi-public telephone services, excluding coinbox revenue.

Line 12 – Fixed and Nomadic Voice over Internet Protocol (VoIP) Revenue

Interconnected VoIP providers are required to report all retail telecommunications revenue billed to their customers. They may choose among the same three methods for determining required contributions to the state USF that the FCC has found appropriate for determining interconnected VoIP providers' contributions to the Federal USF, namely "safe harbor," actual revenue allocations between interstate and intrastate calls, and the results of a traffic study. In imposing the obligation of VoIP providers to contribute to the state USF, the NM PRC approved use of the FCC "safe harbor" default percentage of 35.1%. Additionally, to the extent that the "safe harbor" percentage is higher than some providers' actual intrastate use, providers may instead contribute to the fund based on actual revenue or by conducting a traffic study.

Line 13 - Miscellaneous Charges

Includes miscellaneous intrastate retail revenues that would not reasonably be included with one of the other service categories such as late payment charges billed to customers, customer fees, etc. If in doubt as to which revenue types are included under this section, keep in mind that the revenue should be retail, intrastate, and related to service rather than equipment.

Line 14 - Total Intrastate Retail Revenue

Total the dollar amounts from Line 4 through Line 13 and enter this amount on Line 14. This represents the total monthly intrastate retail revenues.

***Do not include NMUSF Flow Through Revenue - this amount should be entered in Block A of the worksheet.**

Line 15 - Uncollectibles (Bad Debt)

Includes only intrastate retail revenues that could not be collected from customers for telecommunications services, when booked as uncollectibles during the period reported on the worksheet, regardless of when these revenues were originally billed.

Line 16 - Exempt Revenue

Per Public Regulation Commission Order¹, it is the responsibility of the telecommunications customer to identify him/herself as exempt from paying the state universal service surcharge on the basis of an Indian exemption. Please note, however, that it is the obligation of the telecommunications service provider to ensure that customers eligible for exemption under the **other** qualifying categories are not billed for the flow-through surcharge.

Completed forms that are returned to you should be kept on file for audit purposes. **See Attachment G.**

If a carrier is unable to identify and quantify exempt customers and revenue, leave this field blank. It would be helpful to the Administrator if the carrier indicates its inability to identify

¹December 20, 2005 Public Regulation Commission Order Interpreting Indian Exemption Provision of 17.11.10 NMAC, under Case No. 05-00211-UT.

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exemptions in the cover letter/email accompanying the filing.

Line 17 – The Number of Exempt Customers

Line 18 - Net Intrastate Revenue (Subtract Lines 15 and 16 from Line 14)

Line 19 - 2017 Assessment Rate (5.03% for January 2017 through December 2017)

Line 20 – Remittance (Line 18 multiplied by Line 19)

If carrier does not receive NMUSF support, or a LITAP disbursement, this is the amount due to the NM USF. Skip down to CHANGE IN COMPANY STATUS AND CERTIFICATION.

Section 3 – LITAP CALCULATION See Filing Instructions for details

Per Case No. 05-00313-UT, Final Order and Final Rule, and Attachment “A” of same, as adopted on September 30, 2010, enter the following information regarding the carrier’s LITAP in the state of New Mexico. PLEASE NOTE: BACKUP IS REQUIRED BEFORE PAYMENT IS ISSUED. PLEASE PROVIDE FCC FORM(S) 497, RECEIPTS, COST INCURRED INVOICES, VOUCHERS, AND OTHER INFORMATION THAT SUPPORT THE FOLLOWING LINE ITEMS.

Line 21 - Enter the single month/year for which qualified Lifeline customers are reported
This month must match the reported month on the Form(s) 497 backup. It may be different from the Revenue Data Month.

a) Enter each reported SAC#

For this reported month, enter each six-digit Study Area Code (SAC) # for which you are reporting customers. Please separate each SAC# with commas. Backup must include the Form 497 for each SAC#.

b) Enter the sum of all Tier 3 customers

For this reported month, sum all **Tier 3** customers, as reported on each Form 497, and enter here.

Line 22 - Rate per Customer

Enter the rate for LITAP support claimed per customer. The maximum amount of support per customer is \$3.50.

Line 23 - Total adjusted Lifeline support or true-ups and adjustments for this reported month

Enter the total adjusted Lifeline support or true-ups and adjustments made this reported month.

Any adjustments that are partial credits must be listed on this line.

Line 24 - Lifeline Discount (Line 21b X Line 22) + (Line 23)

Enter the total dollar amount of LITAP support claimed.

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Line 25 - Interest Accrual amounts on Lifeline funds

Enter the dollar amount of deferred interest (if applicable).

Line 26 - The amount of administrative, advertising, voucher, and other Lifeline expenses

Enter the dollar amount of administrative, voucher, and other Lifeline expenses borne by the ETC over and above what was expended in connection with Federal Universal Service duties. Supporting documentation must be provided for all expenses. Include the Federal base expenditures being exceeded as part of the documentation.

Line 27 - Total (Line 24 + Line 25 + Line 26)

Enter the total LITAP disbursement credits claimed for the reported month.

Line 28 - The foregone revenue resulting from the discounts provided to Lifeline

customers after reimbursements. After subtracting the amount entered on Line 23, enter the dollar amount for the discounts provided to Lifeline customers. This is a reporting requirement but is not included in the total LITAP disbursement credits. **(Do NOT add item to Line 26.)**

Remittance Calculation

Line 29 - (Non-LITAP) NMUSF Support Payable to Eligible Telecommunications Carriers

Enter the monthly amount of (non-LITAP) NMUSF support due to the carrier as authorized by the NMPRC. Support is payable the first day of the second month following the revenue data month reported to Solix. For example, April's support will be received by the carrier on or before June 1st as long as the carrier's remittance worksheet is received by the mid May due date. If not already submitted, carriers must complete **Attachment F, NMUSF Support Payment Information Form** to provide Solix with carrier's preferred method of receipt as well as relevant banking information.

Line 30 - NET NMUSF REMITTANCE: (LINE 20) minus (LINE 27 + LINE 29)

A negative amount indicates a NMUSF payout is due to the carrier. If the result is positive, the submission will calculate the Net Remittance to be paid. If the result is negative, this indicates that a NMUSF payment is due to the carrier, and Solix will issue payment based on the carrier's instructions (check or ACH) as provided on the completed **NMUSF Support Payment Information Form** referenced under Line 28.

Change in Company Status

Business Status Change

If business status has changed in New Mexico, submit to Solix the date that the business was sold, merged, or discontinued. If there is a carrier name change, enter new name and the effective date.

Survivor Company Name

If business has been sold or merged, provide the survivor company name to Solix. If the business has recently started in New Mexico, also submit the date the business began.

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Company Recently Starting Business

If this is an initial submission for a company, please supply the date the company started offering services in the state.

Worksheet Submission and Payment Method

In the bottom left margin, please take note of submission addresses.

Please see **Attachment D** “NMUSF Payment and Worksheet Submission Information” for additional details.

Attachment A
New Mexico Universal Service Fund
2017 Remittance Worksheet Instruction Package

NMUSF Reporting Schedule

Worksheets & Payments due to Solix on or before:	Revenue Data Month to be reported
February 15, 2017	January 2017
March 15, 2017	February 2017
April 14, 2017	March 2017
May 15, 2017	April 2017
June 15, 2017	May 2017
July 14, 2017	June 2017
August 15, 2017	July 2017
September 15, 2017	August 2017
October 16, 2017	September 2017
November 15, 2017	October 2017
December 15, 2017	November 2017
January 16, 2018	December 2017
Quarterly Filing of Estimated Revenue	
February 15, 2017	January – March 2017
May 15, 2017	April – June 2017
August 15, 2017	July – September 2017
November 15, 2017	October – December 2017

Attachment B
New Mexico Universal Service Fund
2017 Remittance Worksheet Instruction Package

NMUSF Address Information

The following clarifies the purpose of each address that is required on the NMUSF worksheet:

Section 1 – Lines 1, 1a, 1b

Provides the complete mailing address of a carrier's **corporate headquarters**.

Statement/Billing Address Change

The address of the **contact** listed in the Certification section will be used for future NMUSF mailings and statements/bills unless Solix NMUSF Administration is otherwise notified by submission of the form below.

Please mark one:

	Use Section 1 – Lines 1, 1a, 1b
	Other, provide address below

Company Code: NM-_____ Company Name: _____

Attn.: _____

Statement/Billing Address: _____

City/State/Zip: _____

Telephone: _____ E-Mail Address: _____

Additional Address for Future Mailings

Company Code: NM-_____ Company Name: _____

Attn.: _____

City/State/Zip: _____

Telephone: _____ E-Mail Address: _____

*Please submit this form to: Solix, Inc. Manager-NMUSF Administration,
30 Lanidex Plaza West, P O Box 685, Parsippany, NJ 07054 FAX: 973-599-6504*

Attachment C
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NMUSF Company Tax ID and Start of Business Information

Please complete the requested information listed below and submit to the NMUSF Administration

Company Information

The will be used for informational purposes only:

PRC Certification Docket No: _____

Company Code: NM-_____ Company Name: _____

Attn.: _____

Tax Identification Number: _____

Contact Name: _____ Contact Phone: _____

Contact Fax: _____ Contact E-Mail: _____

Street Address: _____ City/ST/Zip: _____

Docket Number/Date of Certification: _____

Date Business Activity Began in New Mexico: _____

Company Officer/Agent Name: _____ Signature: _____

***Use this form to provide Solix with the specific date your company started business in the state of New Mexico. This should be the date on which your company actively started operations and as a result, received intrastate retail revenues. The start of business date may be different from your "Certification Date".

*Please submit this form to: Solix, Inc. Manager-NMUSF Administration,
30 Lanidex Plaza West, P O Box 685, Parsippany, NJ 07054 FAX: 973-599-6504*

Attachment D
New Mexico Universal Service Fund
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NMUSF PAYMENT & WORKSHEET SUBMISSION
INFORMATION

Payments may be made by check, transmitted via electronic funds transfer, or through ACH of your account. Payments MUST include the carrier's NMUSF Company Code, assigned by Solix. If you have not received your code, please contact us at NMUSF@solixinc.com.

Payments should be transmitted as follows:

<p><u>For Regular Payments by Check:</u></p> <p style="text-align: center;">New Mexico USF P.O. Box 27561 Albuquerque, NM 87125-7561</p>	<p>Please make payments payable to:</p> <p style="text-align: center;">NMUSF</p> <p>Checks must reference the carrier's unique NMUSF Company Code, assigned by Solix, to ensure that payments are posted to the correct accounts.</p> <p>Solix' Taxpayer Identification Number (TIN): 22-3741663</p>
<p><u>For Overnight Payments by Check:</u></p>	<p>New Mexico USF Attn: Lockbox Department 3900 Vassar NE Albuquerque, NM 87107</p>
<p><u>For Electronic Funds Transfer:</u></p>	<p>Identify the transmittal as:</p> <p style="text-align: center;">Bank of Albuquerque, N.A. Albuquerque, New Mexico Routing #: 107006606 Account #: 7090000308 Solix, Inc – New Mexico USF</p>

****ALWAYS SEND A COPY OF THE NMUSF WORKSHEET OR PAYMENT VOUCHER TO THE BANK WITH YOUR PAYMENT ****

NOTE: It is recommended that carriers advise Solix of electronic funds transfer or ACH remittance by sending a copy of the worksheet or payment voucher to our attention via one of the following:

via email: NMUSF@Solixinc.com
via fax: 973-599-6504, Attn: NMUSF
via mail: NMUSF Administration, Solix, Inc.
30 Lanidex Plaza West, P O Box 685, Parsippany, NJ 07054

Attachment E
**New Mexico Universal Service Fund
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NMUSF Support Payment Information Form

NOTE: To receive NMUSF Support, the company must be granted Eligible Telecommunications Carrier status by the New Mexico Public Regulation Commission.

Section One: Please indicate the method of payment you prefer to receive your NMUSF Support Payments.

Section Two: If you choose payment by check, please enter all Company information. If you choose payment by Electronic Funds Transfer, please complete entire section.

=====
Section One:

Please Mark One

	Electronic Funds Transfer
	Check

Section Two:

Company Code: NM-_____ Company Name: _____

Company Address: _____

Company City/State/Zip: _____

Bank Name: _____

Routing/Transit Number: _____

Bank Account Number: _____

Indicate Checking or Savings: _____

Section Three:

Company Representative (please print name): _____

Signature: _____

Date: _____

*Please submit this form to: Solix, Inc., Manager-NMUSF Administration,
30 Lanidex Plaza West, P O Box 685, Parsippany, NJ 07054. FAX: 973-599-6504*

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[Print on Company Letterhead]

Customer Request for Indian Exemption From State Universal Service Fund Surcharge

A fund has been created to lower in-state long distance telephone rates and provide universal, affordable telephone service to customers in New Mexico. Money for the fund is to come from a surcharge on both regular and wireless telephone service. By New Mexico statute and Public Regulation Commission rule², certain types of customers are exempt from paying the surcharge. Phone numbers established for use by state, county, municipal or another government entity; a public school district; a public institution of higher learning; a private telecommunications network; a person eligible to receive reduced rates under a low-income telephone assistance plan created by federal or state government; **a governmental entity of an Indian nation, tribe, or pueblo; a member of an Indian nation, tribe, or pueblo residing on the reservation of that nation, tribe, or pueblo; or a business owned by an Indian nation, tribe, or pueblo, or by one or more members of an Indian, nation, tribe or pueblo, located on and doing business on the reservation of the tribe or the tribal member**, qualify for this exemption.

If you as an individual or your organization belong to one of the exempt Indian categories listed above, please list your New Mexico telephone number or telephone numbers below, and **circle** the exemption reason for each number.

(505) _____ - _____; Indian government; nation/tribe/pueblo member; Indian business

(505) _____ - _____; Indian government; nation/tribe/pueblo member; Indian business

(505) _____ - _____; Indian government; nation/tribe/pueblo member; Indian business

(If necessary, attach a separate sheet listing additional phone numbers for which an exemption is claimed.)

By signing below, I affirm that all of the information provided on this form is correct to the best of my knowledge.

Signature: _____

Printed Name: _____

Organization (if applicable): _____

Address: _____

Date: _____

Questions regarding this form may be addressed to:

[Insert Carrier Contact Information]

²NMSA 1978, Section 63-9H-6; 17.11.10 NMAC